



## **Freedom Hill Cooperative, Inc**

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### *Board of Directors*

## **POLICY SUMMARY for CODE OF ETHICS**

- I THE BOARD SHALL ASSEMBLE MONTHLY & REGULARLY
  - 1. Notice of a Special or Annual meeting is to be made ten (10) days prior
  - 2. The President shall preside at all Regular, Special, & Annual Meetings
  - 3. A Code of Conduct will be followed and enforced by the President
  - 4. Membership will be provided an Open Forum to speak
  - 5. Special meetings may be called by the President or any two (2) Directors, with written notice of day, place, time communicated to each Board member at least three (3) days prior
  
- II NO INDIVIDUAL BOARD MEMBER WILL ACT INDEPENDENTLY OF THE BOARD
  
- III NO BOARD DECISIONS WILL BE MADE WITHOUT A MEETING, EXCEPT IF A WRITTEN MOTION IS SIGNED AND APPROVED BY A MAJORITY, AND A COPY KEPT ON FILE
  
- IV THE BOARD SHALL OBTAIN SEVERAL WRITTEN ESTIMATES FOR CONTRACTED WORK AND KEEP THEM ON FILE
  
- V THE BOARD SHALL SAFEGUARD THE INTEGRITY AND INTENT OF THE BUDGET APPROVED BY MEMBERSHIP
  - 1. A decision to expend more than \$3,000 that has not been specifically budgeted shall be made by a majority vote of the members present at an Annual, Special, or Regular Meeting of the membership
  
- VI THE BOARD WILL REQUIRE THAT ALL MEMBERS DISCLOSE ALL CONFLICTS OF INTEREST TO THE BOARD AND MEMBERSHIP
  
- VII THE BOARD WILL STRICTLY HOLD ALL PRIVATE INFORMATION AS CONFIDENTIAL AT ALL TIMES
  
- VIII THE BOARD SHALL PROACTIVELY COMMUNICATE INFORMATION TO THE MEMBERSHIP
  
- IV THE BOARD SHALL STRIVE FOR FAIRNESS AND IMPARTIALITY AT ALL TIMES
  
- X THE BOARD SHALL HOLD THE INTEREST OF THE COOPERATIVE ABOVE BOARD MEMBERS' OWN PERSONAL INTERESTS AT ALL TIMES