

Board of Directors Meeting minutes  
December 13, 2018  
Bartlett Shed

1. Call to order, flag salute

The meeting was called to order at 6:31pm

Board of directors present: Janet (President) Anita ( Vice President) Sue (Treasurer), Adam (Maintenance director) Angella (Assistant Secretary) Doug and Bob (Directors at large)

Members and Guests present: 10 Member Households signed in

2. Secretary's Report: by Assistant Secretary

Acceptance of November 8th Meeting Minutes: Brief review of minutes as presented. Motion made to accept, seconded, motion passed unopposed.

Correspondence and membership committee review to be handled in Presidents Report this month.

3. Treasures Report: by Treasurer

Treasure asked for Finance Committee report. Chairperson gave report and added a concern of two items that require further investigation. What are we leasing for \$8 and a bill paid for \$375 needs to be addressed for proper allocation. Committee chair recommended the acceptance of October 2018 financials, motion made, motion seconded, motion passed unopposed.

4. Maintenance Report: by Maintenance director

Pothole on Pine Ridge hill was addressed, work scheduled for following week to fix the issue.

New sander is up and running, old sander still needs to be placed in old truck.

A leak was found and fixed at 171 Pine Ridge.

Question of standing water was addressed on Willow Terrace.

Brief update on 106 Pine Ridge Rd septic issues.

5. Vice Presidents Report: by Vice President

Votes taken out of meeting: Board voted on acquiring a Knox box for shed keys. Vote passed and membership will be kept apprised of purchase. Acquisition will ensure proper accesses to the shed in an emergency situation.

Open positions: First open position for Secretary, interest was shown by Two members. Each member was given the floor to read their letter of intent. Vote was taken anonymously, Jennifer G. was elected as Secretary. Next open position: Assistant Treasurer. Interest was shown by two members. Members were not present but letters of intent were read, vote was taken anonymously, Ruth Webb was elected Assistant Treasurer.

6. Presidents Report: by President

Old Business: Updated on home checks. 7 Member homes assessed and found in good condition, heat tape secured.

New Business: DBA Freedom Hill is active and may still be used until November 9, 2023

Committee reports: President called on Membership for volunteers to assist in forming Membership Committee, Maintenance Committee, and general involvement.

7. Open Forum: Question arose from a Member on Chestnut Circle about a water check. Could this have been a leak detection survey? Board will ask if Gilford Well entered the park on date seen.

Safety concern with lack of communication. Issue to be addressed.