

BOARD OF DIRECTORS MEETING

Accepted by BOD 1/11/18

December 14, 2017

1. Call to order and attendance

The meeting was called to order at 6:32 pm

Board members present: Eight (8) board of directors present

Members present: Six (6) member households signed in

2. Secretary's Report (Melissa Nelson)

- Acceptance of November 9th BOD meeting minutes. Brandon Nelson made a motion to accept the NOV 9th Board Meeting minutes as presented. Motion seconded by Anita Wise. Motion passed unanimously with 6 yes votes.
- Correspondence: Email exchange between member and board with concerns about members in the office alone. Two (2) demand notices mailed.
- Membership: Couple approved for membership for 28 Willow Terrace.

3. Treasurer's Report (Susan Perkins)

- October 2017 Financial Statements
- Finance committee met and discussed the October financials.

4. Maintenance Report (Brandon Nelson)

- Winter plowing – first storm a success
- Parking Ban – reminder no parking on street sides during storm
- Mail house parking – how to utilize the space at the mail house if you can't make the hill during a storm
- Mail house garbage – please keep house hold garbage out, if you receive mail that is not your please utilize the appropriate place
- Maintenance committee – still looking for volunteers

5. Vice-President's Report (Anita Wise)

- Identity theft with mail

6. President's Report (Adam Bergeron)

- Actions taken outside of the board meeting:
 - Plate made for the well house – can easily break into, created a shield so that was not possible
- Other new business:
 - Open position for Maintenance – position still available
 - Well 6 update – using 16-20 gallons/min, pump is junk, iron filled screen, Gilford Well recommending Chlorine flush 2 times a year
 - Ordered salt and sand – used Dirt Doctors, Fillmore didn't get a delivery, ordering another truck full

7. Open Forum (Membership)

- Member offered to make phone calls for maintenance during the day
- Members thanked maintenance for plowing, accident at River View
- Member upset Flag pole light still out. Eversource to be called again. Member offered to make the call.

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- Members expressed concern about the garbage at the mail house, possible removal. Other members mentioned less garbage throughout the park with the garbage being in there. Members/board offered to empty it more regularly.

8. Executive Session and Adjournment

- A motion was made to go into Executive Session at 7:08pm by Anita, and seconded by Adam. Board came out of Executive at 7:30pm • Brandon motioned to adjourn the Board of Directors meeting at 9pm. Anita seconded. Meeting adjourned