

**BOARD OF DIRECTORS MEETING MINUTES****January 11, 2018 6:30pm at the Bartlett Shed****1. Call to order. Salute to flag**

The meeting was called to order at 6:30pm.

Board members present: Anita Wise, Sandra Currier, Jeremiah Bentley, Sue Perkins, Shirley Baker-Stewart, and Bob Whitehead, six (6) of 8 filled positions

Members & Guests present: 9 Member households signed in, 1 non-Member, and 1 guest

Anita Wise called the meeting to order by stating that Adam Bergeron (President) was absent, and as Vice-President she would be conducting the meeting. She welcomed Conor McFarland of ROC-NH

**2. Secretary's Report (Seat is Vacant; Anita Wise)**

- Acceptance of Dec 14 Meeting Minutes: Bob made a motion to accept as presented; Sue seconded, and motion passed without opposition.
- Correspondence: Many emails regarding applications for membership (to Hodges, as they will be doing criminal and credit checks now). A report for the State of NH is due Jan 31.
- Membership Committee: Two new members have been accepted, re: 28 Willow and 242 Redwood. 135 Pine is pending, and the committee is awaiting an application. New committee members are needed, as the Board is short a secretary now. Hodges does most of the checking, so the Board is looking for 4-5 people: 1 to chair and others to support. They would be coordinating interviews and bringing their recommendations to the Board. Conor explained that it would be an easier process now with Hodges helping. Member Jenn Gouveia (99 Redwood) expressed an interest in chairing the committee; Kay Wallace (55 Chestnut) said she would think about it; and Shirley (Asst Secretary) said she'd be on that committee as well. Anyone interested should use the contact info at the mailhouse, or the FHC Office Box, to call or write about their willingness.

**3. Treasurer's Report (Sue Perkins)**

- Acceptance of November 2017 Financial Statements: Explained that a question had come in regarding where the Comcast Revenue check was being posted in the budget, and also what the "Walter Filtration Media inventory" represented on the Balance Sheet. Sue moved to accept the Nov financials. Jeremiah seconded, motion passed unanimously.
- Sue reported on some invoices received and approved, which exceeded the \$3,000 spending limit: Daniels Electric for \$5,322.50 and another for \$5,216.44, which was a legal expense for the sale and proper title recording for 99 Pine Ridge. Liz Peacan (228 Redwood) reminded the Board that any bills pertaining to the sale of 99 Pine do not represent an expense to the Cooperative, as the sale price of \$17,000 was all revenue, and was received in the last budget year. Rick Webb (114 Redwood) asked if that would affect the Cooperative in needing to pay a profit tax. Conor explained that we operate as a "not-for-profit," meaning all revenues and/or "profits" are re-invested in the Cooperative.
- Conor McFarland spoke about grants and assisting the Board in getting a new CIP Committee operating



#### 4. **Maintenance Report (Jeremiah Bentley)**

- Updates: Able to resume his seat on the Board now that self-employed with more time to give to the park. ● Have gotten truck back from J&D, but still acting up. Asked Jon Leonard to take a look at needs. Sanders in bad shape, may need larger trucks. ● Randy Pratt (112 Pine) asked if the maintenance dept has the manpower for plowing “as we speak.” Jeremiah said he does have some volunteers on the list, but would take more names gladly. There is an EXTREME NEED for help in this department. ● Had Russ Pearl spread salt to get rid of packed ice, letting it sit & penetrate ● Thank you to all the volunteers who have made themselves available. Please call if you want to sign up. ● Kay Wallace (55 Chestnut) has been making phone calls to Eversource about the flag light that is still out. They reported it would be working by Jan 17, and would give FHC a credit from Oct 18 to the day it actually works. ● Shut off the water at a vacant home on Pine Ridge ● Bennett will be looking at wiring in the truck

#### 5. **Vice-President’s Report (Anita Wise)**

- Committees: We really want to work on getting our committees organized, with lists and updated policies. We definitely want & need volunteers! And the Secretary position is also vacant currently. We are strongly encouraging members to give us a call to find out more

#### 6. **President’s Report (Adam Bergeron absent; by Anita Wise)**

- Emails received: Because the Board has become aware of a number of disturbing emails, Anita stressed the proper avenues for communicating concerns: a signed, written letter (either dropped in the FHC box, or mailed to the 11 Redwood Rd address); or a phone call. Forwarding or engaging in speculative email becomes only gossip. We want to have good, community-based communication that is helpful to the Cooperative. Gossip and rumors and speculation is just not helpful.
- Other new business: Conor spoke briefly about a Welcome Home loan brochure he brought with him, and said anyone could take one and pass it on to anyone who might have a need.

#### 7. **Open Forum (Membership)**

- Jenn Gouveia (99 Redwood) said that while she was in the process of helping her neighbor with a concern, she found that the telephone number on the website rings at a gentleman's home, and has for years, but he has nothing to do with FHC. He wasn't happy. [*Note: this was subsequently found to be whitepages.com, not fhcoop.org*]
- Jenn asked whether she could inform a hunter behind her house that they cannot hunt back there. A: Jeremiah said that while permission is needed for private property, he has to check the boundary maps to determine if the hunters are on FHC land, or not
- Jenn Gouveia expressed an interest in forming and maintaining a grievance committee
- Kay Wallace said for the Board to let her know if they have anything else for her to do, such as phone calls or research
- Jonathan Leonard (74 Chestnut) spoke about a few concerns with the plow trucks. These are small trucks, unable to handle the work of pushing plows. One truck is now on its 3<sup>rd</sup> transmission. Also, it looks like old oil was used to do the undercoating. Rick Webb said it was supposed to be true undercoating. Jeremiah said he would address.

#### 8. **Executive Session**

- Sue motioned to go into Executive Session at 7:16m. Sandra seconded. Executive Session convened. The regular Board meeting was adjourned after members came out of Executive Session