

BOARD OF DIRECTORS MEETING

DULY ATTESTED TO
by *SA*
FHC SECRETARY, 8/11/16

July 14, 2016 6:30pm

1. Call to order, flag salute, and attendance

The meeting was called to order at 6:30 pm

Board members present: Donna Rollins, Jeff Miller, Liz Peacan, Mike McCarthy, Shirley Baker-Stewart, Sue Perkins, Angella Sears & Mike Thibedau: 8 of 9 filled BOD positions.

Members Present: 5 member households signed the log

2. Secretary's Report (Liz Peacan)

i Acceptance of June 9, 2016 BOD meeting minutes. Liz made a motion to accept the meeting minutes as presented. Motion seconded by Jeff. Motion passed

i Correspondence: there were 8 pieces of correspondence, 5 involving violation letters & 3 concerning members/occupancy

i Membership Committee: 1 membership application was processed concerning 285 Redwood, and the interview is scheduled to take place during Executive Session after this meeting

i Other: Liz wished to thank Mike McCarthy & Mike Southwick for delivering boulders to her lot. If any member resident would like to know how to warrant such privileges, just put in some volunteer hours on behalf of the community, and see what rewards come your way

3. Treasurer's Report (Sue Perkins)

i Acceptance of the April 2016 Financial Statements: Sue moved to have the April financials accepted. Mike T seconded. Motion passed

i Acceptance of the May 2016 Financial Statements: Liz moved to have the May financials accepted. Jeff seconded. Motion passed

i Budget 2016-2017: A budget has been devised and submitted as a Board, and will be presented at the Annual Meeting

4. Maintenance (Mike McCarthy)

i Project Updates: ● The culvert project has begun and 90% of folks are slowing down, thank you very much. ● A leak was found on Chestnut, a valve problem and Gilford is fixing it 7/15. A hose is currently run from a neighbor's lot so that no home is without water ● Thank you to Vicki Southwick and Kathie McMullen, 2 residents who have been seen carting bags with them as they walk, to pick up trash alongside the road. Your efforts are appreciated ● Preston Lawrance of the CIP Committee has forwarded info from Eversource in regards to street lights; this will be discussed ● Have been experiencing problems with the WEX fuel charge card, and are working with the former president Sue Pirnie to straighten it out, as it is still in her name. Kay Wallace (55 Chestnut) observed that she had already straightened it out & taken it out of Sue Pirnie's name before leaving the Board last year

5. Vice-President's Report (Jeff Miller)

● Jeff met with the police chief. They will try to get added patrols to watch over Russ Pearl's equipment as it is left in the storage area and around the park during the culvert project. ● The police offered a speed trailer after NASCAR weekend, since they are short on staff currently. Already a resident's dog has been hit. People do need to be mindful of their speed! We would all like to avoid a possible tragedy of a child being struck.

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6. President's Report (Donna Rollins)

i Actions Taken Outside a Meeting:

- There was a vote to accept a quote from Steve Bennett, LLC for the backhoe repair: \$2,938 in parts, \$700 in labor. He will work onsite. Another quote from Nortrac was just under \$5,000.
- There was a vote to accept Accurate Tree's estimate of \$10,500. The same amount was quoted from another vendor, however Accurate has the equipment & ability to drive over septic areas without damage.

- i Other Business: Received an update from the DES moving us into a severe drought level for this area. The State is giving us suggestions for restricting water use and initiating conservation actions

7. Open Forum (Membership)

- i Doreen Scovil (Park Rules Committee Chairperson): asked about and formally complained against a household on Redwood that has an excessive number of vehicles parked there, yet only 2 people on the occupancy. Kay Wallace asked when the Board would like another Park Inspection done by the committee, and Donna indicated at the end of August, as the children are going back to school
- i Lorraine Butler (5 Chestnut) asked if her water shut-off was going to be replaced. It was bent, and the former acting maintenance director told her it would be. Mike M said he'd look at it
- i When asked about a yard sale, Donna said that we should post a reminder that anyone can have a yard sale whenever they want, provided they don't host a "continuous" yard sale (which is actually a business), and that they pay for their own advertising. Anyone is welcomed to use the entrance at the park, but that unsold items must be removed (not left at the mailhouse) and cleanup should be prompt
- i Tom Bell (185 Pine) is looking into a generator, and asked about the gas line, whether it can be under the house. Jeff thought it might have to be buried. Since installers know the code, it would be best to call a company that installs them, or else a gas company such as Huckleberry

8. Executive Session:

- i Donna moved to go into Executive Session @ 7:06pm.
Seconded by Liz. Passed and Executive Session convened
- i No minutes

9. Finalization & Adjournment

- i Sue motioned to come out of Executive Session at 9:08pm, seconded by Mike T. Regular Session reconvened.
- i Donna motioned to continue with an eviction/notice to vacate of a non-Member resident. Jeff seconded. Motion passed with 1 opposed and 1 abstain. Donna asked that Liz contact attorney Glenn Raiche for advice on how to proceed
- i Donna motioned to accept a new applicant into Membership. Mike M seconded. Motion passed
- i Jeff motioned to adjourn; Mike T seconded. Meeting adjourned at 9:15pm