

BOARD OF DIRECTORS MEETING

June 9, 2016 6:30pm

ATTESTED TO 7/14/16
BY 
SECRETARY**1. Call to order, flag salute, and attendance**

The meeting was called to order at 6:30 pm

Board members present: Donna Rollins, Jeff Miller, Liz Peacan, Mike McCarthy, Shirley Baker-Stewart, & Mike Thibedau: 6 of 9 filled BOD positions.

Members Present: 1 member household signed the log

2. Secretary's Report (Liz Peacan)

i Acceptance of May 12, 2016 BOD meeting minutes. Liz made a motion to accept the meeting minutes as presented. Motion seconded by Mike T. Motion passed

i Acceptance of June 1 Special Membership Meeting minutes. Liz made a motion to accept the minutes as presented. Seconded by Mike M. Motion passed.

i Correspondence: there were 2 newsletters mailed, and the rest were distributed door-to-door. Thank you to Mike M and Alice for helping. Also, thank you to those residents who responded to the request for corrected name, address, & occupancy information. There were 7 letters mailed: 3 regarding a vacant home & lockout; 1 to Gilford Well; and 3 letters concerning the Membership Committee.

i Membership Committee: 1 member family accepted into the Cooperative, at 185 Pine Ridge. Closing is expected by the 13th.

i Website: A new volunteer page has been added, based on the discussion during the Special Meeting, that residents would like to know what is needed, and when it's needed. Would like to have concurrent information posted at the mailhouse too

3. Treasurer's Report (Sue Perkins & Angella Sears absent)

i Acceptance of the April 2016 Financial Statements: Donna moved to table the financials, due to the absence of treasurer & assistant treasurer. Liz seconded. Motion passed.

4. Maintenance (Mike McCarthy)

i Project Updates: ● Best Septic has completed its cycle, with the exception of one home, where access couldn't be arranged ● Two building permit applications received – 1 was accepted, 1 declined, and the resident is re-working it currently ● Repair of truck #1 – may have found the problem ● Maintenance was done on the backhoe, oil change & a look-over ● Mike M went out with CIP Committee Member Preston Lawrance and Eversource to locate 7 places for street lights. Will have a full report at next BOD meeting ● Storage area has been mowed and weed-whacked. Will be going through it with Jeff Miller to investigate abandoned or unregistered items left there ● Thank you to all the Members who came to support the culvert project meeting ● Have done a tree survey with Accurate & Magoon, based on written submissions. Both are quoting \$10,500 but Accurate has equipment to be able to drive over sensitive areas, and to reach into gullies. Logs will be left for residents to have, some will be thrown into the woods ● Mower needs new blades again, \$50-60. Donna reminded Mike he has discretionary spending money available for that. Donna offered a “thank you” and much appreciation for both Mike M and Mike Southwick for their hard work around the park

5. Vice-President's Report (Jeff Miller)

● Jeff reported on the accident that occurred at 89 Pine Ridge. A 16 yr old resident hit a visitor's SUV that was parked at the lot ● Jeff posted some info on an online social media site regarding Our Town Energy Alliance, for fuel savings.

Vice-President's Report (continued)

Asked that the same info be posted at the mailhouse, and on our website. It involves saving money on fuel purchases by pooling the purchases amongst those who join the alliance. Donna said it should be posted at the mailhouse, along with CAP's fuel assistance program, for low income or elderly residents

6. President's Report (Donna Rollins)

- i Special Membership Meeting Update: The Membership-approved Culvert Project will go to underwriting, for language specifics and final approval. Will need a contract from Russ Pearl as well as his Certificate of Insurance.
- i Other Business: There has been a resident lockout at 41 Chestnut, after they were served for nonpayment of rent and taxes ● There will be a budget meeting at Hodges on June 30 to begin drafting the 2016-2017 budget. All BOD members are invited

7. Open Forum (Membership)

- i Doreen Scovil (Park Rules Committee Chairperson): a follow-up inspection was done after residents were notified of incorrect or missing numbers on homes. Only two remain out of compliance (one of which installed a new number, but on side of home where not visible, and old number is still in place). Doreen inquired as to what has been done with the list of violations from the April park inspection. Jeff reviewed each of them one-by-one, explaining that many have resolved. Doreen mentioned that quite a few of them are ongoing violations – for years! Donna said we would speak to the members individually. Doreen expressed concern for allowing campers to be kept in driveways during the camping season, and wondered if their jacks are down, could the driveways sustain damage?

8. Executive Session:

- i Liz moved to go into Executive Session @ 7:35pm.
Seconded by Shirley. Passed and Executive Session convened
- i No minutes

9. Finalization & Adjournment

- i Donna motioned to come out of Executive Session at 8:15pm, seconded by Jeff. Regular Session reconvened.
- i Donna motioned to not renew a Member agreement which expires June 15, 2016. Liz seconded. Motion passed, and the Member will be informed
- i Donna motioned to arrange a special interim meeting to discuss proposed rules changes prior to the Annual Membership Meeting. Seconded by Shirley. Motion passed. Board will also hold regular interim meetings on the last Thursday of each month to ease the amount of business being conducted through emails
- i Donna asked Mike M to talk to Russ Pearl about the possibility of a little trench on Willow Terrace to stop the sand wash out there
- i Jeff moved to adjourn the Board of Directors meeting at 8:29pm, Mike T seconded. Motion passed and meeting adjourned at 8:29:04pm