

BOARD OF DIRECTORS MEETING

Meeting Minutes

March 9, 2017 6:30pm

Accepted by the BOD 4/13/17

Attested to by FHC Secretary

**1. Call to order, flag salute, and attendance**

The meeting was called to order at 6:30 pm

Board members present: Donna Rollins, Liz Peacan, Mike McCarthy, Shirley Baker-Stewart, Mike Thibedau, Jeff Miller, and Sue Perkins, 7 of 8 filled BOD positions.

Members Present: two (2) Member households attended & signed in

2. Secretary's Report (Liz Peacan)

- Acceptance of February 16, 2017 BOD meeting minutes. Liz made a motion to accept the meeting minutes as presented. Motion seconded by Donna. Motion passed unanimously.
- Correspondence: 4 pieces of correspondence were sent since the last BOD meeting, pertaining to violations and occupancy
- Membership Committee: ● A hearing was held on Feb 23 for a member to respond to a membership expulsion notice. Two residents and 5 Board members attended. A summary of the hearing was mailed to the member on 2/24 ● A newly-approved member has informed us that the closing may take place near April 21 re: 153 Redwood
- Other: A letter was drafted to the Rules Review Committee regarding some special instructions for the spring park inspection, likely in April. Liz made a motion to accept the letter, seconded by Donna, passed. The letter was given to the chairperson of the committee, Doreen Scovil, who was present

3. Treasurer's Report (Sue Perkins)

- Acceptance of the December 2016 Financial Statements
- Acceptance of the January 2017 Financial Statements: Donna asked the Board if they'd rather receive 2 statements at a time. All BOD members present indicated they'd rather see them monthly. Donna made a motion to accept, Mike T seconded, and the motion passed unanimously

4. Maintenance (Mike McCarthy)

- Updates: Thank you to Lou Jodoin for cleaning out the mailhouse ● The filtration media has been changed in the well house, and the extra (bulk purchase) media is stored there with a cover to keep out rodents ● Received a deck replacement application for 141 Redwood, approved ● A new tree work survey is going up in the mailhouse ● Will start getting prices for sand sweeping ● Did hill cleanup of litter, and the hill was immediately littered again (frustrating)

5. Vice-President's Report (Jeff Miller)

- No report

6. President's Report (Donna Rollins)

- Spoke to CLF, who now owns 99 Pine Ridge. They're sending a plumber to look at a leak that was found in the basement. Water is shut off.
- CCR Reports are ready from Gilford Well, and must be delivered to all members by July 1. Donna gave them to Liz to handle that.
- Audit has been completed, and Donna said she is signing off on the Federal & State taxes on March 10
- April – trucks are due to be registered. Mike said they will need servicing (brakes)



7. Open Forum (Membership)

- Q: Jeff Miller asked if we intend to hire the same company to finish the “fall cleanup” of the culverts which was rudely interrupted by winter. A: Yes, Tasker will be called, but intending to get many of the leaves up out of the culverts before calling them, the same way we'd done in the fall – leaving them in a line up at the road's edge. Also looking into a trailer attachment for about \$2,500, to be able to suck up and mulch the leaves before they ever go into the culverts.
- Q: Debra Gage (285 Redwood) Asked what residents are supposed to do with the leaves. A: While they can be put into brown bags and left curbside (during fall and spring cleanup) they can also be dragged to the woods behind her house. Mike M also mentioned the compost pile behind the Bartlett Shed.
- Q: Debra Gage asked about a driveway extension permit she had received when she first moved in, and asked if she must now re-do it since there are now new park rules governing it. A: Mike M said that it must be installed properly, with the correct materials. Sand is not permitted, and we are thinking of disallowing gravel too, since many residents don't maintain the gravel. Maintaining the extended driveway is necessary. Re-grind is readily available and would likely be the best choice for material.
- Doreen Scovil (Park Rules Committee Chairperson) said that the committee would like to do the spring park inspection in the 1st or 2nd week of April, so that a report can be submitted to the Board at the April BOD meeting.

8. Executive Session and Adjournment

- The Board went into Executive Session at 7:20pm
- No minutes. Regular Board meeting reconvened at 8:07 pm
- Liz Peacan moved to adjourn the Board meeting at 8:07pm. Seconded by Mike T. Meeting adjourned at 8:08pm