

BOARD OF DIRECTORS MEETING MINUTES

November 8, 2018 6:30pm at the Bartlett Shed

1. Call to order

The meeting was called to order at 6:30pm.

Board members present: Janet Verville, Anita Wise, Sue Perkins, Angella Sears, Doug Clemons, Jenn G, and Bob Whitehead, seven (7) of 7 filled positions

Members & Guests present: 13 Member households signed in

2. Forum

- Janet (President) convened the meeting, and immediately made a statement that she would resign after the meeting, due to uncooperative actions on the part of her Board. It was important to members present to understand the situation, so the agenda was shifted to discuss this topic first
- Report of an interim meeting held Nov 7: Board members didn't want to report the meeting, Janet disagreed. Members were concerned and stated that all activity by the Directors is required to be reported. As there was concern over "verbatim" reporting, or revealing confidential info, it was repeated that no confidential info is ever reported during a regular BOD meeting
- Assistant Secretary, Angella Sears, read out the notes she had taken during the interim meeting, which revolved around appointing members to the 2 vacant seats on the Board of Directors. Members presented some objections, a by-law was quoted (#8.4) where it states that a *vacancy due to a resignation* could be filled by Board appointment, and that such appointments take place at a regular BOD meeting. Other concerns brought up:
 - a. How a resignation and intent to fill another seat shouldn't be simultaneous
 - b. How a resignation is to be made official by acceptance at a regular BOD meeting (through reporting)
 - c. Future clarification of by-laws & procedures to address acceptable reasons for resigning a BOD seat
- It was decided that the interim meeting to appoint BOD members was not properly done. A detailed agenda should be posted for the regular BOD meeting so that members can be aware what was going to be considered, and the importance of the situation
- Janet moved to proceed with the regular agenda, and called for a salute to the flag.

3. Treasurer's Report (Sue Perkins)

- Acceptance of September 30, 2018 Financial Statements: Sue asked for Kay Wallace (Finance Committee chair) to give her report. Kay reported that it was her pleasure to have Janet and Robert attend; the financials were reviewed; and Kay made the recommendations: to accept the financials, to remind the BOD to execute a Corporate Resolution for the signers on the bank accounts; to request that the Maintenance Director prepare a plan/schedule for the CIP sub-committee; and set a date of Dec 6 for the next committee meeting. A motion was made to accept the September 30 financials, seconded, and passed unopposed.
- Sander purchased: The bank approved that the sander purchase be spent out of the R&R account. To be installed on truck Nov 16.
- Sue reported looking into a federal grant/revolving fund that the DES recommended for replacing water lines. Can also combine with low interest rate loans. If the CIP committee is interested, can read more online

Accepted by BOD 12/13/18

4. Maintenance Report (Adam Bergeron absent; presented by Janet Verville)

- Updates: Culverts on the hill cleaned out by Pearl ● Loudon Mechanical came to fix mini-split units . ● Water leak found at 99R, Gilford addressed it. Asking that everyone look under their homes for signs of leaks. If you can't do it, please request and BOD will have volunteers do it. ● Re grind spread in Shed parking lot, and at dead-end of Redwood ● Member asked when the pothole on Pine Ridge will be fixed properly A: Janet has asked Adam & Doug to do it – this weekend per Doug. ● Member asked if we would be selling a sander, since we purchased a new one. A: Doug believes it is going to be posted for sale online. Member said to remind plowers that the new one is 2.5 yds – so be sure not to fill it, as truck can't handle that amount

5. Open Forum (Membership)

- Member inquired as to whether the Membership Committee is still active, who sits on it, and whether the member can re-join it, as she never intended to leave it. A: It is a goal that all committees get volunteers and be up and running. Several members expressed their interest in sitting on the Membership Committee.
- Sue expressed that the Maintenance Committee needed to be developed too, especially for the CIP Committee to interact. Member inquired whether the Management Plan was available. A: Kay had given a copy to the last Board, and they are searching the office for it now
- Member of the Rules Committee requested a Fall park inspection for Nov 11
- Member asked if the leaf clean-up is continuing. A: yes, until the snow falls
- Member asked if the culverts/leaves were going to get done this year (before the snow). A: Adam and Doug have done some, Pearl has done some. They are thinking it is a spring item.

6. Vice-President's Report (Anita Wise)

- Acceptance of October 11 BOD meeting minutes: A correction was suggested to remove the notation that the BOD convened an Executive Session; they really adjourned. Anita moved to accept the minutes as corrected, Doug seconded, and the motion passed

7. President's Report (Janet Verville)

- Will forgo, due to change in agenda this evening

8. Executive Session

- A member requested to consult with the Board during Executive Session. Motion to convene Executive Session, seconded, and convened at 7:58pm.
- The regular Board meeting was adjourned after members came out of Executive Session